



Permit no: _____
Date: _____

APPLICATION FOR ZONING AUTHORIZATION

Application fee: \$0.00

By virtue of this application, the undersigned owner(s) hereby request for zoning authorization approval for the subject property as described below.

1. Owner's Name: _____ Phone: _____
Address: _____ City/State/Zip: _____
Owner's Email: _____
2. Owner's Agent: _____ Phone: _____
Address: _____ City/State/Zip: _____
Agent's Email: _____
3. Legal description of subject property: (City Lot #): _____
(Address): _____
4. Existing zoning: _____ Proposed zoning: _____
5. Existing use: _____ Proposed use: _____
6. Number of parking spaces (existing): _____ Proposed: _____
7. Supporting Information:
 - A. Attach one (1) plot or site plan, drawn to scale, showing the actual dimensions and shape of the lot to be built upon including parking areas; the exact size and location of existing buildings on the lot, if any; and the location and dimensions of the proposed building(s) or alteration. If the plan involves a tenant moving into an existing space, provide a floorplan of the tenant space with the dimensions of the space.
 - B. Include additional information regarding the heights of the proposed and/or existing buildings, the number of proposed and/or existing dwelling units (if residential or mixed-use).
 - C. Include information regarding buffer yards and screening, particularly if the subject property is adjacent to a residential or mixed-use that includes residential units.

The owner(s) and/or the owner's agent certify that the information contained herein, and any information provided as exhibits herewith, is correct. The owner(s) also by virtue of this request grants to those public officials/staff responsible for the review of this application, permission to inspect the subject property.

Signature of Agent: _____ Date: _____

Signature of Owner: _____ Date: _____

Sworn to and subscribed before me this _____ day of _____, 20____.

Notary Public

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FOR OFFICE USE ONLY

DATE: _____

Received by: _____

Actions, comments and conditions, if any, by the Zoning Inspector:

APPROVED BY: _____ DATE: _____

DENIED BY: _____ DATE: _____