



POLICE OFFICER APPLICATION PROCESS SHEET

(See process below and go to www.ci.miamisburg.oh.us for required documents.)

Minimum Qualifications for all applicants to be considered for employment:

- 21 years of age, and
- high school diploma or G.E.D., and
- valid Ohio driver's license, and
- no felony record or conviction for crime of violence.

See document regarding Minimum Qualifications to determine if you are an applicant with or without prior law enforcement experience according to Miamisburg Civil Service requirements. Applicants without prior law enforcement experience must successfully complete a written exam and physical fitness assessment to be considered for employment.

Selection Process

1. **All Applicants** must complete a City Application and return to: City of Miamisburg Human Resources, 10 N. First Street, Miamisburg, OH 45342 by 5:00 PM on Friday, April 21, 2017.
2. **Applicants without the minimum qualifications for prior law enforcement experience** must successfully complete a written examination administered by the National Testing Network www.nationaltestingnetwork.com at any of their testing locations prior to April 21, 2017.
3. **Applicants without prior law enforcement experience who successfully complete the written exam** must also successfully complete a physical fitness assessment to be held on Saturday, April 29, 2017. After the written exams are scored, applicants will be notified of the location and time of the physical fitness assessment. **See required standards for successful completion of the physical fitness assessment. Applicants must also provide a signed release from a physician to participate in the physical fitness assessment.**
4. Upon passing the written exam applicants will also be asked to complete a **Personal History Questionnaire**.
5. Additional requirements of the selection procedure include:
 - a. interview by an oral review board
 - b. thorough background investigation
 - c. polygraph examination
 - d. interview with the Chief of Police
 - e. assessment by a licensed psychologist
 - f. physical examination by a medical physician

For Additional Questions: Contact Human Resources at (937) 847-6465