

**CITY OF MIAMISBURG  
PARKS AND RECREATION DEPARTMENT**

**INFORMAL POSITION DESCRIPTION**

**Title:**                   **Facility Attendant**

Minimum Age:           Must be at least 14 years old to apply.

Pay Range:              Starting at \$8.30 per hour

Illustration of Duties & Responsibilities:

1. Maintains a positive attitude and “service with a smile” in handling public and daily operations.
2. Provides on-site supervision and patron direction with the following areas: slide platform areas, sand play areas, and tot slide, and disciplines problem patrons in conjunction with lifeguard staff.
3. Consistently enforces all pool rules and policies.
4. Assists the public with questions regarding the Family Aquatic Center, Parks and Recreation programs, and other City of Miamisburg information. Strives to be the “Best source of information.”
5. Assists in Emergency Action System and crowd control.
6. Conducts hourly inspections and clean-up of facility areas throughout the day including: deck area, grass areas, slides, diving boards, staff room, sand volleyball courts/sand play area, mulch areas, and bathhouses.
7. Assists lifeguards in opening duties, closing duties, and with removal of contaminants from the pool water.

To request a complete job description, please e-mail [parksandrec@cityofmiamisburg.com](mailto:parksandrec@cityofmiamisburg.com)